

---

**REBECCA SPENCER**  
Registrar of Voters



**ART TINOCO**  
Assistant Registrar of Voters

---

**REGISTRAR OF VOTERS**  
COUNTY OF RIVERSIDE

**Voting Accessibility Advisory Committee (VAAC)**  
**Meeting Minutes**  
**January 25, 2018 | 10:00 a.m.**

***Committee Members:***

Julie Caban, Chair  
Larry Smith, Co-Chair  
Mario Janesin, Committee Member  
Gabe Taylor, Committee Member  
Diane Gamache, Committee Member  
Ruthee Goldkorn, Committee Member  
Chuck Reutter, Committee Member  
Feliciano Godoy, Committee Member  
John Kopp, Committee Member  
Teri Howell, Committee Member

***Guests:***

Brian Finney  
Nick Toomey  
Ronak Patel  
Edna Napler

***Registrar of Voters Staff:***

Chris Neubauer, Chief Deputy Registrar of EO & Polls Division

***Meeting Commenced at 10:05 a.m.***

***I. Welcome/Introductions***

Introductions were made of the following staff: Chief Deputy of the EO & Polls Division Chris Neubauer, Committee Chair Julie Caban and Committee Co-Chair Larry Smith. Following staff introductions, attendees of the meeting made introductions.

---

**REBECCA SPENCER**  
Registrar of Voters



**ART TINOCO**  
Assistant Registrar of Voters

---

**REGISTRAR OF VOTERS**  
COUNTY OF RIVERSIDE

***II. Approval of October 26, 2017 Minutes***

Chris Neubauer asked to approve the October 26, 2017 meeting minutes. John Kopp stated that the email attachment he received was in 12 point font and that can be hard to read. He requested the minutes be sent in a 14 point font moving forward and that it be broken up into paragraphs. Gabe Taylor stated the standard font used by Disability Rights California is Arial 14. Mr. Neubauer stated he will look into the best format and size to send out future meeting minutes.

Ruthee Goldkorn made a motion to accept the minutes; Mario Janesin seconded. Minutes were accepted.

***III. Demonstration of Democracy Live's Remote-Accessible-Vote-by-Mail System***

Mr. Neubauer introduced Democracy Live's Remote Accessible Vote-by-Mail System. The State has recently certified Remote Accessible Vote-by-Mail systems for use in California. Voters Choice Act counties that are moving to the new Vote Center Model under SB-450 are required to have a Remote Accessible Vote-by-Mail system in order to move forward with the vote center model voting. Polling place counties, such as Riverside County who cannot go to a vote center model until 2020 are not required to have this system in place. Riverside County is moving forward with this technology because it will enable voters with disabilities to vote independently.

Brian Finney from Democracy Live provided the VAAC with a demonstration on their Remote Accessible Vote-by-Mail (RAVBM) system. Mr. Finney shared that Riverside County was one of the first counties to pioneer the use of the accessible sample ballot and now the next step is equal access to the ballot itself.

The RAVBM system is called Secure Select and is an all in one, fully

---

**REBECCA SPENCER**  
Registrar of Voters



**ART TINOCO**  
Assistant Registrar of Voters

---

**REGISTRAR OF VOTERS**  
COUNTY OF RIVERSIDE

accessible, audio-enabled, ADA compliant hosted balloting solution. The system allows voters to access their audio enabled ballot online with their choice of screen reader and mark their ballots independently. This ballot marking tool can be completely disconnected from the internet and none of the voter choices are stored. This system has been approved by the Election Assistance Commission (EAC) and the Secretary of State (SOS). Mr. Taylor asked if a test link could be sent out to the VAAC members for this system. Mr. Finney stated that he would send the test link to Mr. Neubauer for distribution to the VAAC members.

***IV. Discussion of the 2018 Future of California Elections (FoCE) Conference on March 8, 2018***

Mr. Neubauer stated that the 2018 Future of California Elections (FoCE) Conference will take place on March 8, 2018 at the California Endowment in Los Angeles, CA. The Registrar, Assistant Registrar, Chief Deputy and other staff will be attending the conference. The key note speaker will be the Secretary of State, Alex Padilla. Mr. Kopp asked the Registrar's office to discuss SB-450 and tracking the cost of implementation for the pilot counties that are going to the vote center model and bring that issue to Secretary Padilla. Mr. Neubauer stated that SB-450 will definitely be discussed and it will not be a problem to ask about the pilot counties tracking implementation costs. Mr. Taylor stated that he is recruiting volunteers for the conference and if anyone is interested they are offering a significantly reduced cost.

***V. Discussion on the Use of the AVU for Voters Who Are Blind or Low Vision***

As discussed in the October 26, 2017 meeting, the Registrar of Voters will be conducting an early voting site at Blindness Support Services on a Saturday prior to the June 5<sup>th</sup> Primary Election. Mr. Neubauer stated that the Registrar's office is looking forward to this collaboration with Blindness Support Services.

---

**REBECCA SPENCER**  
Registrar of Voters



---

**ART TINOCO**  
Assistant Registrar of Voters

---

**REGISTRAR OF VOTERS**  
COUNTY OF RIVERSIDE

---

This early voting site will provide an accessible voting unit (AVU) in a location the voters are comfortable in and familiar with. Mr. Neubauer stated that if a voter utilizes the AVU they only use it twice a year. The equipment can be confusing and having an AVU training may be helpful to the public. Mr. Neubauer stated that the Registrar's Office is happy to take the AVU out to any other communities that are interested in scheduling a time. Mr. Reutter stated he participated in a beta test for an online ballot system and he asked if the Registrar's Office would be moving forward with that system. Mr. Neubauer clarified that the online tool can be used to make your ballot selections but it will still need to be printed and sent to the Registrar of Voters for processing. Mr. Neubauer stated that the Registrar's Office will be moving forward with the Democracy Live system that was demonstrated this morning.

***VI. Discussion on New Voter Registration Card***

Mr. Neubauer stated that the Secretary of State has reformatted the registration card and added the question "I want voting materials in an accessible format". He showed a draft version of the card and stated the final version will be coming soon. The label for each section has been moved to the left hand side of the card to be clearer. They also clearly delineated the age because this card covers both registration and pre-registration. Hopefully with these changes it will make it easier for the voter to fill out the registration card. The Registrar's Office will be working with the Elections Management Systems (EIMS) vendor on how to track that request.

Mr. Kopp asked if there is an expected completion date for this new registration card. Mr. Neubauer stated that this is a near final version, and it should be completed within the next month. Mr. Kopp asked if the new form will be widely available and if local printers will be able to print them if the Secretary of State (SOS) cannot supply large enough quantities. Mr. Neubauer stated that the instruction at this time is to use up your existing stock of registration cards. The new version is what the SOS will be sending as replacements upon request.

---

**REBECCA SPENCER**  
Registrar of Voters



---

**ART TINOCO**  
Assistant Registrar of Voters

---

**REGISTRAR OF VOTERS**  
COUNTY OF RIVERSIDE

---

Ms. Goldkorn stated that the question “I want voting materials in an accessible format” is very vague. She stated that even people with disabilities won’t know exactly what that question means. She stated that her organizations have been pushing for a much better question “Do you need an accommodation to participate in an election?” Ms. Goldkorn asked will the SOS be using a 14 font on the registration cards because it has to comply. Mr. Neubauer stated he believes the SOS will have it available upon request but the card shown will be the standard size.

***VII. Discussion on New Voting Laws***

Mr. Neubauer discussed new laws that made technical changes to processes for the Registrar of Voters. There are not that many new laws that impact voters or the voting community at large. AB-918 is the California Voting for All Act and it amends the facsimile ballot process for minority languages (3% languages) throughout California to provide greater access. Many of the changes to the law are items Riverside County has already been doing for years. The Registrar of Voters will be required to send the Secretary of State a list of all the bilingual poll workers who worked no later than 150 days after the election.

AB-918 requires more copies of the facsimile ballots be made available at the polling places than previously. The new law requires one to four facsimile ballots be available depending on various factors; the Registrar’s Office currently provides eight facsimile ballots. The new law also changes some polling place language poster requirements. The Registrar’s Office created an election poster display board that has all of the required posting notices on it. These boards were utilized at the November 2017 Election. The new law also requires facsimile ballots be available by mail upon request which is a new process for the Registrar’s Office. Counties that go to the vote center model under SB-450 will need to track requests for facsimile ballots and automatically send them in their language in the future.

---

**REBECCA SPENCER**  
Registrar of Voters



**ART TINOCO**  
Assistant Registrar of Voters

---

**REGISTRAR OF VOTERS**  
COUNTY OF RIVERSIDE

Mr. Reutter stated he has an issue with the amount of hours a poll worker has to work on Election Day. He asked if there is a way to split the hours. Mr. Neubauer stated that with a large election there are about 3,000 volunteers needed to work the polls. If the day was split in half that means the Registrar's Office would need to recruit 6,000 volunteers which is virtually impossible. There are exceptions where a day is split for student poll workers but logistically it makes the procedures harder when someone switches out in the middle of the day. Mr. Reutter stated that if Election Day was a holiday it might be easier to get volunteers.

Mr. Neubauer stated that the Registrar's Office will be working with the Language Accessibility Advisory Committee (LAAC) on the changes with AB-918. The LAAC kick-off meeting will be taking place on February 15<sup>th</sup> at 2:00 pm.

***VIII. Discussion on VAAC's Participation with New/Updated Poll Worker Training Video on Accessibility***

Mr. Neubauer shared that the Registrar's Office met with three members of the VAAC, Gabe Taylor, Mario Janesin and Diane Gamache, last week to discuss the training video. The consensus at the end of the meeting from our VAAC members was that the D.C. government video is suitable for the etiquette portion of our training. Immediately following that will be training on the most common accessibility tools that are sent to the polls such as the AVU and magnifying glass. Ms. Goldkorn asked if the D.C. video could be sent to the VAAC members. Mr. Neubauer stated that the video is available on YouTube and he can send the link. If anyone needs a video file, he would be happy to send that as well. Mr. Janesin stated the point of the video was for disability sensitivity and awareness training that can be used in the everyday world. He would also like to include the 10 Commandments of Communicating to People with Disabilities in the poll worker packets. Mr. Neubauer stated that the State provides a document called Disability Sensitivity at the Polls that covers the same items and it is already sent to the polls for the workers. The Registrar's Office will highlight it in the future training so poll workers are aware of the document.

---

**REBECCA SPENCER**  
Registrar of Voters



**ART TINOCO**  
Assistant Registrar of Voters

---

**REGISTRAR OF VOTERS**  
COUNTY OF RIVERSIDE

***IX. Questions/Comments***

Mr. Reutter asked if the ROV has staff available to go speak to different communities about disabilities issues. Mr. Neubauer stated that the ROV is available to provide trainings on the AVUs and provide information about the VAAC. He stated that anyone interested in setting up a training can contact the Registrar's Office for more information.

Ms. Goldkorn stated that it is critical for the VAAC to be visible and engage with the community at different outreach events such as the Kids Expo in April and the Inland Empire Disabilities Collaborative Expo on March 24<sup>th</sup>. She asked if we can make plans for the VAAC and ROV staff to attend and be available to register people. Mr. Neubauer stated that he cannot make any promises on any specific events at this time. The Registrar's Office does review and research every request and tries to attend as many as possible. Ms. Goldkorn stated that the bill in congress H.R. 620 to eliminate the ADA is moving forward; she wanted everyone to be aware.

Mr. Janesin stated that the Inland Empire Disabilities Collaborative Expo will be taking place on March 24<sup>th</sup> at the Orange Show in San Bernardino. There were over 5,000 people with disabilities that attended the last event in 2016; the Riverside County Registrar of Voters did attend that event. Mr. Janesin has been reaching out to the San Bernardino County Registrar of Voters to have their participation at the next expo and to encourage people to sign up for their VAAC and register to vote. He has found out that the San Bernardino County Registrar of Voters does not do outreach events due to limited staff. Mr. Janesin would like to have San Bernardino County registration cards at the Riverside County table so people can register that live in San Bernardino County. Mr. Neubauer stated that any out of county registrations will be forwarded to the appropriate county so there is no need to have San Bernardino County registration cards.

The next VAAC meeting will be held on April 26<sup>th</sup> at 10:00 am at the Registrar's Office.

---

**REBECCA SPENCER**  
Registrar of Voters



---

**ART TINOCO**  
Assistant Registrar of Voters

---

**REGISTRAR OF VOTERS**  
COUNTY OF RIVERSIDE

---

***Meeting adjourned at 11:30 a.m.***