
REBECCA SPENCER
Registrar of Voters



ART TINOCO
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

Voting Accessibility Advisory Committee (VAAC)
Meeting Minutes
August 4, 2022 | 10:00 a.m.

Members:

Julie Caban, Chair
Larry Smith, Vice Chair
John Kopp, Committee Member
Gabriel Taylor, Committee Member

Guests:

Pavel Ilie
Ronak Patel
Terry Toles
Gail Paulsen
Luz Reyes

Registrar of Voters Staff:

Rebecca Spencer, Registrar of Voters
Art Tinoco, Assistant Registrar of Voters
Alma Del Carmen, Administrative Services Analyst I, Registrar of Voters

Meeting Commenced at 10:00 a.m.

REBECCA SPENCER
Registrar of Voters



ART TINOCO
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

I. Welcome/Introductions

Introductions were made of the following staff: Registrar of Voters Rebecca Spencer, Assistant Registrar Art Tinoco, and Committee Chair Julie Caban. Following staff introductions, attendees of the meeting made introductions.

II. Approval of April 28, 2022 Minutes

John Kopp made a motion to accept the minutes. Minutes were accepted.

III. Recap of the June 7, 2022 Statewide Direct Primary Election

Julie Caban shared that, for the June 7, 2022 election, vote-by-mail ballots were sent out starting on May 9th to all eligible voters in Riverside County, over 1.3 million voters. There was a low turnout at the Vote Centers. With the Vote Center model, Riverside County had 145 sites open for 4 days and 26 sites open for 11 days. The Ballot on Demand Printer was introduced at all Vote Centers, printing paper ballots at the voter's request. It did not receive as much usage as anticipated, perhaps because it was a new item to our voters. With the Ballot on Demand Printer, several voters had their ballot printed, took it home, then returned it by mail.

Ms. Caban shared that about 1,500 election officers were hired to assist at the 145 sites open for 4 days. The Leads, supervising all 145 sites, attended a 6-week Lead Academy where they learned all the processes of a Vote Center. 600 temporary employees were hired. Of these 600 temporary employees, 290 were used as Vote Center Leads. The remaining temporary employees assisted at the 87 vote-by-mail drop off locations, one of which was the Registrar of Voters office.

Ms. Caban shared that, overall, there was a low voter turnout. However, voter turnout is regularly lower in the primary election than in the general election. A higher voter turnout is anticipated for the general election in November.

REBECCA SPENCER
Registrar of Voters



ART TINOCO
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

John Kopp asked if the Registrar of Voters office knew how many incarcerated non-convicted voters there were, and how many cast a ballot.

Rebecca Spencer responded to Mr. Kopp and shared that the Registrar of Voters office does not currently track the number of incarcerated non-convicted voters who received a ballot, and how many cast their ballot. The Registrar of Voters office has contacts with the local jails and sends them vote-by-mail applications and registration cards. These forms can be mailed back or dropped off. Once received at the Registrar of Voters office, a ballot is issued and mailed to the jail. The only way to track how many incarcerated non-convicted voters there are would be to look at how many ballots were mailed to jail facilities, and count how many of them were returned. Any ballots received from jails are processed the same as those received from regular voters.

Mr. Kopp asked what addresses the Registrar of Voters office uses for homeless voters that do not know the last address they lived at, or currently live on the streets.

Ms. Spencer shared that for the homeless, the cross streets of where they sleep at night are manually entered into the system for their residence address. However, a mailing address must be provided in order for the Registrar of Voters office to mail them a ballot. Typically, these are PO Boxes or the addresses of shelters. Otherwise, they may vote at a Vote Center.

Gabriel Taylor asked if there was signage for curbside voting at Vote Centers. He encourages Riverside County to institute curbside signage for the upcoming November election.

Ms. Spencer shared that for November, each Vote Center will have curbside signage and one curbside doorbell. The signs will have a phone number where voters can call in to arrange for curbside voting, or they could pull up and press the curbside doorbell to alert the Vote Center

REBECCA SPENCER
Registrar of Voters



ART TINOCO
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

election officers. Mr. Taylor shared his appreciation for having these options available to curbside voters and Ms. Caban shared that there were 7 curbside voters in the June election.

IV. Planning Process of November 8, 2022 Consolidated General Election

Ms. Spencer shared that feedback was received for the June election and the first implementation of the Voter's Choice Act. There was a request to open up the Election Administration Plan for public comment prior to the November election. Moving forward with that, the Registrar of Voters office will be releasing a public notice today, informing the public of a 2-week public comment period, followed by a public hearing on August 24th at 6 p.m. through Zoom. All the materials, including the public notice, will be posted to our website and emailed to our VAAC email list. Any comments or feedback on the Election Administration Plan, will be incorporated into a Supplemental Election Administration Plan leading into the November election.

Ms. Spencer shared that the November election will be conducted under the Voter's Choice Act model. The number of Vote Centers will be decided at the end of August. It is anticipated to be similar to June with about 145 to 150 Vote Centers for the 4-day period and 26 Vote Centers for the 11-day period, and about 87 ballot drop-off locations.

Ms. Spencer shared that a little less than 1.3 million registered voters will be receiving their Voter Information Guide and vote-by-mail ballot. The Voter Information Guide will go out in the end of September or beginning of October, and that will include the final list of Vote Centers and ballot drop-off locations. Vote-by-mail ballots will be mailed on October 11th.

All that information will be posted to our website at www.voteinfo.net.

Ms. Spencer shared that suggestion forms for Vote Center locations are also posted on our website. Typically, the same locations from the previous

REBECCA SPENCER
Registrar of Voters



ART TINOCO
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

election are used. Contracts for the November election Vote Center locations have already been sent out to the locations used in June. Adjustments will be made when previous locations are no longer available.

Ms. Spencer shared that for November, it is likely that there will be a 2-card ballot. On the ballot, there will be local jurisdictions, appellate court information, State Propositions and local ballot measures. It is most likely to be a 2-card ballot, front and back. The number of cards for the ballot will be determined after the nomination period ends on August 12th, along with how many ballot types there will be. There will probably be around 350 different versions of the ballot.

More of the final details will be presented at the September VAAC meeting before the November election.

Mr. Kopp asked about the deadline for city clerks to report information to the Register of Voters office regarding who is running for their districts.

Ms. Spencer shared that their deadline is August 12th, and explained the process for city offices. The candidates issue and file their paperwork directly with the city clerk's office, and then they scan and email or fax over those documents to the Registrar of Voters office to be signature verified. For city offices, they must have nomination signatures. The cities do not have access to the voter registration database to check nomination signatures, so the Registrar's office does the checking of the signatures, and then reports to the city if they had enough valid signatures to qualify for the ballot. The city clerk would then officially qualify the candidate. The Registrar of Voters office does not post any of the city candidates on our website until after the nomination period as the city clerk needs to sign off that we have all the correct contact information and data for their candidates.

Ms. Spencer confirmed that, since the candidates do not officially file with the Registrar of Voters office, you would have to go to each individual city to get the information on candidates, and the deadline for cities to send the

REBECCA SPENCER
Registrar of Voters



ART TINOCO
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

Registrar of Voters office all documents is August 12th. If an incumbent does not file by August 12th, then anyone else who would like to run for office has a 5-day extension to file. The extension period ends on August 17th.

V. Discussion of Possible VAAC Event for National Voter Registration Day (September 20th)

Mr. Taylor wanted to see if there is interest in putting together an event for National Voter Registration Day on September 20th. Mr. Taylor shared that he would follow up with the Community Access Center to see if they have any events for the National Voter Registration Day.

Mr. Kopp asked if there is anything done to notify voters who received a ballot but did not vote, something to notify them that they are still active voters. Ms. Spencer shared that postcards are sent out to voters who have not voted and had no update to their voter registration record in the last 4 years. It is a residency confirmation card to make sure that they are still at that address and want to remain an active registered voter. The Registrar of Voters office will be sending out that postcard.

Mr. Kopp asked if the Registrar receives notices of voters deaths. Ms. Spencer shared that notifications of voters deaths are received from the State and from local county vital statistics.

VI. Update on the SOS VAAC

Larry Smith shared that the State VAAC met on July 20th, returning with new subcommittee assignments. There is a lot of discussion and work going into legislation regarding the accessibility of petitions and the assistance that is provided, or being able to be provided, for signing petitions for the disabled community. That is one of the high priority projects this year. Reina Miller, the VAAC state coordinator has left, and a new coordinator has been appointed.

REBECCA SPENCER
Registrar of Voters



ART TINOCO
Assistant Registrar of Voters

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

The next state VAAC meeting has not been scheduled yet, but the subcommittees are getting together. Mr. Smith is on the subcommittee for local VAAC formations and the accessibility of petitions. Mr. Smith will provide updates on the progress of those subcommittees as they continue.

VII. Public Comments

No public comments from the public.

VIII. Adjournment/Next Meeting

Meeting adjourned at 10:40 a.m.

The next meeting is scheduled for September 29, 2022.